



## **SEN and Disability**

### **Local Offer: Primary Settings**

Mainstream, Short Stay Schools, Special  
Schools and Academies

Name of School: Forton Primary School

School Number: 02/039

|   |   |            |                                     |                                |
|---|---|------------|-------------------------------------|--------------------------------|
| <b>School/Academy Name and Address</b>  | <b>Forton Primary School<br/>School Lane<br/>Forton<br/>PR3 0AS</b> |            | <b>Telephone Number</b>             | <b>01524 791188</b>            |
|   |   |            | <b>Website Address</b>              | <b>www.forton.lancs.sch.uk</b> |
| <b>Does the school specialise in meeting the needs of children with a particular type of SEN?</b> | <b>No</b>   | <b>Yes</b> | <b>If yes, please give details:</b> |                                |
|   | <b>No</b>   |            |                                     |                                |
| <b>What age range of pupils does the school cater for?</b>  | <b>3 -11</b>  |            |                                     |                                |
| <b>Name and contact details of your school's SENCO</b>  | <b>Mrs Lorna Boase<br/>01524 791188</b>                             |            |                                     |                                |

We want to ensure that we keep your information up-to-date. To help us to do this, please provide the name and contact details of the person/role responsible for maintaining details of the Local Offer for your school/academy.

|                                 |                        |              |                                 |
|---------------------------------|------------------------|--------------|---------------------------------|
| <b>Name of Person/Job Title</b> | <b>Mrs Lorna Boase</b> |              |                                 |
| <b>Contact telephone number</b> | <b>01524 791188</b>    | <b>Email</b> | <b>head@forton.lancs.sch.uk</b> |

## Promoting Good Practice and Successes

The Local Offer will give your school the opportunity to showcase any good practice you have around supporting children with Special Educational Needs to achieve their full potential. If you have any examples of good practice or success stories, we would encourage you to include these on your Local Offer web pages. For reasons of confidentiality, please do not include a child's full name in any case studies you promote.

I confirm that our Local Offer has now been published on the school/academy website.

|  |   |      |          |
|--|---|------|----------|
| Please give the URL for the direct link to your school's Local Offer | <a href="http://www.forton.lancsngfl.ac.uk/download/file/Forton%20Primary%20LOCAL%20OFFER.pdf">http://www.forton.lancsngfl.ac.uk/download/file/Forton%20Primary%20LOCAL%20OFFER.pdf</a> |      |          |
| Name   | Lorna Boase   | Date | 1/9/2022 |

Please return the completed form by email to:  
[IDSS.SENDReforms@lancashire.gov.uk](mailto:IDSS.SENDReforms@lancashire.gov.uk)

## Accessibility and Inclusion

### What the school provides

The school is on one level, with a gentle sloped ramp to the front entrance. External doors in Class 3 and 4 have one step down to the playground. Some internal doorways

may not accommodate wheelchairs. Class 3 and 4 have sound field enhancement. In Class 4 there is a low level toilet. The school has very limited parking but is suitable for disabled parking. Furniture is modern and of a suitable height appropriate to the age group of children being taught in that classroom. Each classroom has an interactive whiteboard together with laptop computers and access to IPADs. The school has a range of ICT programmes which are suitable in addressing the needs of SEN pupils.

## Teaching and Learning

### What the school provides

The school is happy to meet with parents before their child starts school to discuss any additional needs.

The school has a policy of early identification of SEN with the class teacher initially raising concerns with the parents to enlist their active help and participation.

The class teacher and the SENCO assess and monitor the children's progress in line with existing school practices.

The SENCO works closely with parents and teachers to plan an appropriate programme of intervention and support.

The assessment of children reflects as far as possible their participation in the whole curriculum of the school.

The class teacher and the SENCO can break down the assessment into smaller steps in order to aid progress and provide detailed and accurate indicators.

Children can be assessed by outside agencies such as IDSS, and referrals can be made to health professionals with parental consent e.g. Occupational therapy, Speech Therapy. Staff have received Emergency First Aid training and one member of staff has completed the Paediatric first Aid qualification.

When sitting examinations children with SEN can be supported 1 to 1, have timed breaks or be granted additional time.

The SEN provision map records the type of intervention a pupil is receiving, the duration, pupils' progress throughout the school and records how much progress individuals make following interventions. The Lancashire Pupil Tracker also tracks progress and provides data monitoring pupils receiving the Pupil Premium as well as pupils with SEN.

## Reviewing and Evaluating Outcomes

### What the school provides

Parents contribute and take part in Annual Reviews and receive copies of all relevant paperwork concerning their child. Pupils are also asked to make a contribution to the review. IPPs are produced termly or half termly depending on the circumstance and pupil and the school operates an Open Door policy with regards to any concerns a parent may have.

Pupils' progress is monitored throughout the school and Pupils with SEND are monitored also on the Provision Map.

## Keeping Children Safe

### What the school provides

The Head Teacher carries out Risk Assessments where necessary.

If required a handover is carried out by the LSA or TA or class teacher to the appropriate parent/carer.

Where need is indicated, additional staffing is allocated for support over lunch and break times.

All classes have an allocation of TA support. Additional support for named children is provided through provision mapping linked to the needs of individual children.

Parents can access the Anti-Bullying Policy on the school website.

## Health (including Emotional Health and Wellbeing)

### What the school provides

All medicine is recorded in a medicine book along with details of dosage and frequency and parents sign to grant authorisation to the school to administer to their child. The school has secure storage for medication except when refrigeration is required. The school makes every attempt to administer medication according to the prescription but cannot guarantee exact timings.

## Communication with Parents

### What the school provides

The School Prospectus, available in hard copy or on our website, contains details of all staff currently employed by the school. The School operates an Open Door policy, although for a longer chat we recommend making an appointment.

Short end of term reports are issued in Autumn and Spring terms and a full report in the Summer term. There are 2 formal parent evenings a year (Autumn and Spring) and an additional informal opportunity in the Summer term for parents to discuss the progress of their child. Parent comments are invited on school reports.

Prospective parents are welcome to visit and take the opportunity to tour the school and meet the Headteacher. Parents of Reception children are invited to visit the classroom every Friday morning. Additional times to visit can be arranged.

Parent comments are invited following Open Morning and a parent questionnaire is also provided for parents to record their views and suggestions. Responses are given on the weekly newsletter. A personal response may also be given, depending on the nature of the comment.

## Working Together

### What the school provides

There is an elected School Council with 2 representatives from each year group from Year 1 to Year 6. This provides opportunity for children to put forward their views.

Parents can have their say about their child in Parent Evenings, Annual Reviews and IEP reviews (if they express a wish to do so). Written comments can be made on school reports.

Parents can become involved in the life of the school as voluntary helpers, as members of FOFS (Friends of Forton School) or by standing for election to the Governing Body in the event a vacancy arises.

We have a nominated SEN governor who regularly visits the school, meets with the SENCO and makes reports to the governing body on SEN provision within the school.

The school signposts to other agencies who may be able to offer additional support.

## What help and support is available for the family?

### What the school provides

The Class Teacher or Head Teacher can offer help with forms if this is required.

There is a School Notice board which contains additional information of upcoming events or general useful information e.g. Drop in Centres etc.

The school sends out (hard copy and email) a weekly newsletter with information and events. The school website is regularly updated and provides information on events, policies, curriculum etc. The school holds information events for parents e.g. E Safety, Supporting your child with homework.

If a pupil required a Travel plan to get their child to and from school this would be dealt with by the class teacher, SENCO and Head Teacher if required.

## Transition to Secondary School

### What the school provides

Each Year pupils visit their forthcoming Secondary School for taster sessions and also Secondary Teachers from the Local Schools visit to help ease the transition from Year 6 to Year 7.

For children with SEN, additional transition meetings and visits may be arranged.

## Extra Curricular Activities

### What the school provides

Forton Primary operates a daily Breakfast Club from 8:00 am and an After School club available until 5:30pm. This is available to all pupils by prior booking.

There is one sitting for lunch. Children are assigned a table for a term with mixed age groups and an older junior acting as table leader.

A range of lunchtime and after school clubs are available. We aim for a balance of sporting and non sporting and for KS1 and KS2 pupils. All lunchtime and some after school clubs are free of charge. Some after school clubs incur a modest fee. Pupil premium is used to ensure inclusion.

A older children are partnered up with a younger pupil and together they look after each other, do learning activities are a support to each other.