



The Governors of Forton Primary School

What is a governing body? The governing body is a legally constituted body made up of volunteers who are responsible for ensuring good quality education in our schools, securing and promoting the welfare of the pupils in partnership with the Head Teacher. The Governors are also accountable to the parents and to those who fund our schools for the quality of education it provides. The governing body has a range of duties and powers, which focus on responsibility for the conduct of the school with a view to promoting high standards of educational achievement.

Who is on the governing body? The governing body is made up of staff, parents, representatives of the community and Local Authority.

Our governing board is comprised of:

3 parent governors

1 local authority governor

2 staff governors

1 headteacher

5 co-opted governors

We currently have no governor vacancies

What does the governing body do? The governing body has a mainly strategic role in the running of the school. The principal mechanism for doing this is the School Development Plan, drawn up by the governing body in conjunction with the Headteacher and staff. It is monitored and reviewed regularly. Particular Governor Responsibilities include:

- working with the Headteacher, who is responsible for day to day management of the school .
- agreeing principles and targets for improvement.
- managing the school's budget.
- making sure the curriculum is balanced .
- reporting results back to parents .

How does the governing body do this? The full governing body, including the Headteacher, meets once each term. The Headteacher is responsible for the day-to-day running of the school, but consults with the governing body, reporting at every meeting on how the school is performing and whether it is meeting its objectives. The governing body offers support, challenge and constructive advice to the Headteacher.

The main work, on specific topics, is carried out as a full governing body. As many governors as possible meet once each term and are responsible for financial management, admissions policy, staff appointments and personnel issues, the school premises and health and safety issues. They are also responsible for ensuring the curriculum meets statutory requirements, the School Development Plan, pupil performance, teaching quality, special educational needs Religious Education

They meet to monitor progress at a statutory meeting each term.

How can I find out what the governors have discussed? Some information is confidential. However, the public minutes of the governors' meetings are available on request through the school office.

How can I contact the governors? If you have any concerns that you wish to bring to the attention of the governors, you can do one of the following:

- speak to one of the governors who will bring your concern to the governing body.
- write to the chair of governors, handing your letter in to the school office.
- email the chair of governors at: **peterandjulie@madasafish.com**